

**BRENT METHODIST CHURCH – DARTFORD**

**Registered Charity Number: 1130746**

**Annual Report**

**And**

**Financial Statement**

**For the year ended 31 August 2018**

**Minister**

**Reverend Velma Campbell**

**Bank:**

**Santander UK PLC  
Bridle Road  
Bootle  
Merseyside  
GIR 0AA**

**Independent Examiner:**

**Nichols & Co.  
Unit 7  
Mulberry Place  
Pinnell Road  
Eltham SE9 6AR**

## **BRENT METHODIST CHURCH DARTFORD - TRUSTEES REPORT**

The address of the Church is Brent Methodist Church, St Vincent's Road, Dartford, Kent DA1 1XF.

### **Structure, Governance and Management**

Brent Methodist Church forms part of the North Kent Circuit (36/21) within the South East District and is governed by the Constitutional Practice and Disciplines of the Methodist Church.

Extracts from the Methodist Constitutional Practice and Discipline state that the church stewards are corporately responsible with the minister exercising pastoral responsibility in relation to the Local Church for giving leadership and help over the whole range of the church's life and activity. Such activities are managed, agreed upon and executed by the "Managing Trustees" of the local church who are all members of the Church Council. The Church Council has authority and oversight over the whole area of the ministry of the church, including the management of its property. Aims and methods, the determination and pursuit of policy and the deployment of available resources form part of its responsibilities. In many cases it will appoint committees which will have authority, in their own areas of responsibility, to initiate action, co-ordinate the work done in the church, advise the Church Council and report to it, being subject to its authority and oversight.

The stewards are appointed and recruited during the annual general church meeting. Eligible voting members of the meeting nominate and present to the minister such names seven days before the meeting and these names are voted on during the meeting. Other members who want to serve as trustee representatives can also be nominated by a voting member to be voted on during the meeting. The other officers such as the treasurer, communion stewards, pastoral secretary, class leaders, council secretary and other officers or committees as the council requires are selected and approved by the church council members during church council meetings.

The members of the Church Council are the Trustees of the Church. Those who served as Managing Trustees during the year from 1<sup>st</sup> September 2017 to 31<sup>st</sup> August 2018 are as follow:

<b>Name</b>	<b>Role</b>	<b>Date Appointed/ (Resigned)</b>
Velma Campbell	Minister	September 2012
Jane Paine	Deacon	September 2014
Gillian Bratley	Senior Steward	March 2014
Fiona Crowhurst	Property Secretary	March 2009
Edric Davies	Council Member	March 2011
Keith Dear	Council Member	February 2007
Tunde Dipita-Williams	Treasurer	August 2008
Karen Dudley	Steward	April 2018
Shirley Ginn	Council Member	April 2006
Patrick Marie	Steward	March 2016
Alfred Udeh	Steward	March 2016
John Wilson	Council Member	March 2011
Lorna Wilson	Steward	March 2016
Susan Waterman	Council Member	March 2016
Dele Orekoya	Council Member	June 2016
Shola Orekoya	Pastoral Committee Sec.	March 2018

Finance and Property Committee is a sub-committee of the Church Council, to which it reports.

### **Objectives and Activities**

The main objective of the fellowship is the proclamation of the Gospel of God concerning His Son Jesus Christ, the Lord, through preaching and teaching the Word of God.

The mission of the fellowship is to establish and to extend the Kingdom of God in Dartford, United Kingdom and the World.

Activities to promote the objectives of the charity and for the public benefit including missionary support, community outreach programs and youth work.

To give 10% of its income to worthwhile causes and charities as a tithe.

### ***Public Benefit Compliance***

The Trustees confirm that they have complied with their duty to have regard to the guidance on public benefit as published by the Charity Commission.

### ***Looking Back***

We give praise and thanks to God for His innumerable blessings. Each year brings its own challenges but we continue to experience the faithfulness of our God. We have had some members move on and new members join in our Sunday worship to grow the Kingdom of God. The church continues to be a multi-cultural church, with members of all ages, which in itself brings diversity to worship and interactions.

We praise God for Reverend Velma Campbell and Deacon Jane Paine, for their leadership and ministry. We feel supported by them, both as a church and as individuals. We have been blessed by their ministry, and by the services led by local preachers from across the circuit, which guide, challenge and inspire us. We are grateful to our dedicated team of worship leaders, for their hard work and devotion when working with preachers and leading services.

It is wonderful to hear from visitors, including visiting preachers, who come to the Brent that they have received a warm welcome, enjoyed hospitality and felt the presence of the Holy Spirit in our Church.

At Harvest we had a celebration service, followed by a faith lunch where we could enjoy fellowship together. The church was decorated beautifully by the flower ministry team and the Rainbows, and food was donated by the congregation for the Food Bank. Christmas was a time of celebration as we worshipped and celebrated the birth of Jesus. We were joined by visiting family members, and the Steel Pan Drum group accompanied us at the Carol Service.

Easter was a time for reflection and celebration. The Maundy Thursday service was very moving, and it was a real privilege for the stewards to help in washing the feet of the congregation. On Good Friday we joined our friends at St Andrews and Spital Street for services, before the service of witness at One Bell Corner. Easter Sunday was a morning of celebration,

with a service led by our young people, and communion led by Reverend Velma.

Our young people remain fully involved in various church activities. They continue to progress in their education and social life. It is always a joy when those who have moved away for further education or for work return to the church, so we can see how God is working in their lives.

We recorded the home calling of some of our members who died peacefully and now are resting with Our Lord and Saviour Jesus Christ. We extend our love to the community by offering the church for funeral services requested by non-Brent members. The church continues to be used by many groups for various events to support the community.

### ***Giving***

Based on the biblical principle that says “it is more blessed to give than to receive”, each year we ensure we give 10% of our income as donations to worthy causes. This amount is then distributed to missions, disaster afflicted areas and charities. The proposed beneficiaries are reviewed prayerfully each year. We also have a benevolent fund, with additional monies given by the congregation following communion services, which can be used by the Minister to respond to emergency needs.

### ***Members Spiritual Growth***

The church continues to strive for the spiritual growth of members in many ways.

There are two fellowship groups for members, who meet fortnightly. The groups study different books of the Bible, including through DVDs from different evangelists, and the discussion helps the group members deepen their understanding of the Word of God.

We had a Lent study group for both fellowship groups, other members from the church and friends from St Andrews. This was based on the film *Chocolat*, and we studied different characters and scenes from the film to explore issues about God, the world and what it means to be human.

Tea and coffee are served in the Church after every service, and many people stay to enjoy fellowship then.

### ***Prayer Ministry***

The Brent offers several different ways in which people are able to pray and be prayed for. The prayer basket is well used every Sunday for individual prayer requests, and these prayers are included in the prayers of intercession. Prayer ministry is offered after each service by a dedicated team, who pray with those who need personal prayer. Members of the congregation come forward most weeks for personal prayer, and we are grateful for the prayer team. During communion services, the congregation are able to receive individual prayer from the Minister which is a blessing.

The youth of the church are supported spiritually by church members who pray for them regularly. There is also a prayer request telephone and text chain for instances where people have emergency prayer requests that cannot wait till the Sunday service.

A monthly prayer bulletin is distributed to the congregations of the Brent and the other churches in Dartford, where people are encouraged to pray for local and national needs. Individual members are involved in other prayer initiatives in the town.

### ***Evangelism***

We continue to run **Messy Church** once a month. The children and families who attend do not normally attend church, so for them this is their chance to get to know the love of God and Jesus. Each month between 10 and 25 children and their parents take part in activities, share a meal, sing songs and hear stories from the Bible. This year, we have looked at some of the key figures in the Old Testament: Noah, Joseph, Moses, Daniel and Jonah. Other themes have been Christmas, Creation, Easter, Pentecost, Road to Emmaus and the Good Samaritan. Each month we try to display some of the work created at Messy Church in the main church so the congregation also feels involved. This has included an ark, Joseph's coat of many colours, a pyramid, a lion in its den, a whale, a road of footsteps and a Messy Church banner. The children are becoming more familiar with the helpers and with the structure of the afternoon, and enjoy discussing the stories from the

Bible. Some of the parents have, on occasion, asked the helpers questions about their faith. We thank God for this opportunity to witness to the children and families. We have a dedicated team of regular helpers; some have had to step down and others have moved away, but each month God ensures we have sufficient people to run the activities. Messy Church is an amazing experience, and enjoyed by both helpers and the families.

The **Methodist Women in Britain** group meet regularly and there are six ladies on the committee. They have extra help when they hold fund-raising events, such as Ploughman's lunches, cream teas, soup and sandwiches etc. They raise money for missions here and abroad, with a special project for two years at a time. This was the second year for the special project of Cardiac Risk in the Young (CRY). This special project ended in August; the new project is Tabitha's House.

The **Saturday Lunch Club** offers lunch to people who are lonely and in need of some company. At present about eighteen people attend once a month at just £4.00 per head. Transport is offered to those who need it. The guests are waited on at their tables and enjoy a home cooked meal and fellowship, which is important as some of them live alone. Currently, seven people are attending from the community who do not attend our Church. In addition, Kirk came and played his steel pan drum at Christmas which was enjoyed by all.

The annual **Praise in the Park** service took place in July on the Dartford Festival weekend, a wonderful opportunity for witness in the town, and to praise the Lord with our friends with other churches in Dartford. A service was again held in the Church as it was acknowledged that not everybody is able to attend the park service.

The **Street Pastors** initiative continues to benefit the community weekly. Several members of the Brent Methodist Church are serving with members from other churches as street pastors, working into the small hours of the morning to assist weekend revelers in trouble, and supported by prayer teams. May God continue to bless them all in this worthwhile work. This year we have recruited and trained new members but are still looking to recruit more people.

The Dartford **Food Bank** meets twice a week, serving roughly 55 single and homeless guests, and 15 families, though numbers can vary from week to

week. There are about 20 volunteers from varying churches in Dartford, including The Brent. The Brent family also contribute to the Food Bank by making regular donations of food. There are now collection points for donated food at Sainsburys and Asda. Other churches and local schools also give donations, all of which ensures there is food available for the families and individuals in need. In January 2018 the Dartford Foodbank moved to the City of David church in Lowfield Street. This has not been without a few challenges, but the team has worked hard to ensure the challenges are overcome.

The Dartford **Cold Weather Shelter** ran from January to March this year, and The Brent church once again donated money and opened its doors for one night a week to between ten and thirteen homeless guests. God is blessing this project, as all seven nights of the week were covered by local churches, providing the homeless guests with a hot meal and warm shelter and for the night and fellowship. We sometimes fed additional homeless guests, but could not accommodate them all overnight. The guests are referred to the project from different agencies. Many church members and people from outside our church volunteered their time to cook the meal, talk with and get to know the guests, cook breakfast in the morning and clear up ready for Sunday morning. We are very grateful to all those who give their time to help others.

This year, there was funding to employ two part-time project workers to manage the shelter across the different churches, and liaise with the various church coordinators. The project workers could also help facilitate employment and housing among the guests. By God's grace, plans are underway for this year's Cold Weather Shelter, which will run again from January to March. We are ever hopeful for a more permanent solution to the homeless issue in Dartford, and that in the future the shelter will not be needed. But until this time, we are grateful for the willing volunteers who make running the shelter possible.

The following are some of the other means we use to advertise the aim and objectives of the church and to serve the community:

- a. Ladies' Leisure Hour
- b. Keep Fit Classes
- c. Family services
- d. Toy Service with donations to Deptford Mission



- e. Good Friday service with St Andrews, moving on to One Bell Corner
- f. Christmas Carol Service with steel band
- g. Rainbows, Brownies and Girl's Guides
- h. Alcoholics anonymous

### ***Sunday School***

This year, there have been around sixteen children in the Sunday School, and we thank God for them and the blessing they bring to the church. As the lives of both the children and parents become busier, the children are not able to attend each week, and numbers change from week to week. We continue to meet as one group, with one leader and two helpers so the session and activities can be modified to suit the age of the children. They continue to use the Roots materials, supplemented with additional resources, so that the Bible passages used in Sunday School are the same as those being studied in the Church.

On Easter Sunday, the young people helped to lead the service. They had all worked incredibly hard in the weeks leading up to the service, with the help from the Sunday School leaders – selecting songs, preparing props, writing prayers and organising the structure. It was a joyous morning and we thank the young people for all their work, and for Velma for agreeing to share the service. The young people have expressed an interest in helping with another service, and other ways that they might be able to be more involved, and we will continue to nurture this interest and encourage them to be involved in church life.

The children and young people are growing in their faith, and we thank the leaders and helpers for all their hard work in preparing sessions and helping with Sunday School. We continue to pray for new families to come to the Brent and join our church family.

### ***Equipping and Training***

Our Local Preachers are part of the circuit team of preachers who receive continuous training to equip them to bring God's Word to the churches. Through their preaching, members are blessed and reminded of their responsibilities as followers of Christ.

The worship team comprises three worship leaders, who support the preachers with the Sunday service. They contribute immensely to the quality of worship on a regular basis. They are supported by another guitarist and a clarinet player plus occasional pianist and drummer. The sound and projection volunteers are also a much valued part of the support team. The worship leaders attend the annual worship conference at Eastbourne and are grateful for funding from both the Circuit and the Church.

### ***Safeguarding***

We are blessed with two Safeguarding officers sharing the vital role. They liaise with the Circuit Safeguarding officer to ensure everyone attends safeguarding training as appropriate. Over the last year, the team has:

- Attended a circuit information sharing workshop
- Worked collaboratively with the circuit safeguarding superintendent to provide relevant training sessions for members of the church
- Reviewed and approved the church safeguarding policy document
- Provided relevant and updated information to church council on safeguarding training (foundation and advance modules)
- Liaised with the property and finance team regarding church hirers and safeguarding
- Ensured relevant contact details have been placed in clear vicinity for all church users
- Collated the DBS list of post holder certificates (currently 85% are up to date)
- Been involved in safeguarding management support group

We are grateful to the safeguarding officers for their dedication to this very important role.

### ***Flower Ministry***

We are grateful to our flower ministry team, who decorate the church for Sunday services. The flowers always look wonderful, especially on special occasions such as Harvest, Easter and Christmas. There is also a team who arrange distribution of the flowers to Church members and to people in the community. The flowers are donated by members of the congregation and

we are grateful for their generosity. The flowers received are always appreciated and there are often letters of thanks in the weekly notices.

Once again, the children from Play Group decorated our church for Christmas and Easter, and we are blessed by their input.

### ***Pastoral Visitors***

In the last year, the new Pastoral Secretary has helped to coordinate the Pastoral Visitors and organise meetings as required for the important role they play in the life of the church. The Pastoral Visitors are the first point of contact for the members, who through them pass on any related information needing urgent attention to the Minister. It has been an eventful year, with sadly a few deaths of beloved members of our church family, but also with the blessing of baptism. The Pastoral Visitors meet regularly with the Minister to discuss their work and encourage and support each other. Their work is vitally important to the Church, and we ask God to bless, guide and encourage them.

### ***Looking Ahead***

The church has again renewed its subscription to ROOTS, which provides continuity and the development of themes through the preaching over the year. As the Sunday School also use the ROOTS materials for their study, there has been an opportunity to share and focus on a Bible series for the whole church.

We continue to work with and support the other churches in our town and circuit, to be a witness for our Lord and Saviour. We are incredibly grateful to so many members who freely give their time to support the Church in many ways; producing weekly notices, serving tea and coffee, helping with the different groups and serving on committees. Their love of God is evident in their desire to serve the Church and wider community.

## **BRENT METHODIST CHURCH FINANCIAL REVIEW OF YEAR ENDING 31<sup>st</sup> August 2018**

Full details of the Church Accounts are contained at the end of this review.

The deficit overall for the year was £28,431 which represents an increase of 284% on last year's deficit of £7,390. The high deficit is in line with increased major expenses when compared to previous year especially with the refurbishment of 50 Blenheim Road. The year's budget had indicated a deficit of £10,476 including £21,500 transferred from the trust funds but in real terms without the transfer, the actual budget would be £31,976 debit. This means the overall deficit is approximately 12% lower than the actual budget for 2017/2018. However, a combination of lower income in certain categories and increased expenses than budgeted in certain categories contributed to the final figure.

Looking further into this year's deficit of £28,431 would highlight a few of the categories with significant changes from last year's report which would make for better understanding of the accounts by anyone interested.

The year has seen a mixture of highs and lows in both income and expense. Figures from the income show a decrease in total income from last year of 7% with some of the below major changes explaining this position:

- a. Gift Aid down by 71% (due to late submission of the claim)
- b. Benevolence offering up by 328%
- c. Church Funds down by 65%
- d. Interest Income down by 6%
- e. Offering only down by 5%
- f. Insurance Payout Income down by 83% (This is not a regular source of income).
- g. Catering Income down by 100% (Not a regular source of income)
- h. Phone and Photocopier Income down by 33%

Figures from the expenses however show an increase in total resources expended by 15% with some of the below major changes explaining this position:

- a. Books and other media down by 87%.
- b. Catering down by 98%

- c. Flat Insurance up by 45%
- d. Flat repairs up by 253%
- e. Benevolent giving down by 100%
- f. Flowers & Presents down by 38%
- g. Miscellaneous expenses up by 1266%
- h. Outreach down by 59%
- i. Photocopying paper down by 45%
- j. Cleaning materials up by 48% but cleaning services down by 30%
- k. Gardening up by 163%
- l. PA System up by 36%
- m. Piano Tuning up by 157%
- n. Church Repairs & Renewals down by 52%
- o. Houses repairs up by 317% (50 Blenheim Road Refurbishment)
- p. Rented Houses Electricity up by 109%
- q. Rented Houses Gas up by 222%
- r. Utilities – Electricity up by 38%
- s. Utilities – Water up by 317%
- t. Utilities – Gas down by 54%
- u. Stationery up by 78%

The financial state of the Church remains healthy with positive bank and deposit balances. The operational budget for the new financial year shows an improved deficit position of £13,864 compared to previous year. This is mainly due to the fact majority of the church's major expenses have been covered even though there are still some expenses budgeted for the church premises itself, a new cooker for the church and our promised obligation to the circuit of £7,500. It is however hoped that some of the other budgeted expenses might not be utilised which would in turn have a positive impact on this negative figure. In addition, church workers and trustees with various responsibilities have been advised as usual to continue in their efforts to both watch and manage expenses in order to keep these at a reasonable level.

With the anticipated effective expense management and God's guidance and favour, the healthy financial state should remain in this new financial year.

### **The Church has two main Trust Funds as follows:**

Sale of House Trust Fund holding £45,938.94. This money has come from the sale of one of the houses left to the Church by Mrs Westcombe in the year 2002 and also proceeds from the premium received on the leasehold extension on Colney road flat. These houses were left to us for the 'benefit, continuation and furtherance of Methodism in the Newtown area of Dartford.' The funds within this account are deemed to be restricted and Church Council has agreed that this capital fund should be used for outreach projects. TMCP have confirmed this fund can also be used for Property Schemes or for the promotion of the work of God. The interest from this account is transferred to the Deposit Account.

The Hodson Trust fund (£1200).

This a permanent endowment fund, whereby only the interest can be used and is credited to the Deposit account. The capital sum cannot currently be spent.

The Church has two other accounts (Current Account and Deposit Account). These accounts are used for the day to day running expenses of the Church, such as Circuit Assessment, salary of the cleaner, utilities etc.

### **Depreciation Policy**

Church Council has agreed the following depreciation policies on new equipment:

Five years for electrical equipment at 20% for each year.

Ten years for furniture etc. at 10% for each year.

### **Property Valuations**

The letting agent provides property valuations on the three houses and flat in August of each year. They are provided on the basis that the properties are being sold on the open market as unoccupied.

### **Reserves Policy**

The Charity's Reserves Policy deals with:

Our General Fund (Current Account and Deposit Account)

Other Funds also held which are NOT covered by our reserves are:

- Sale of House (Westcombe Fund) CFB12815
- The Hodson Trust CFB17346

## **Our Reserves**

### ***Our General Fund***

The trustees aim ideally to hold in reserve sufficient money in our general funds to cover six month's budgeted expenditure i.e. £52,100.00

The reason for this is threefold:

1. The church needs around one month's expenditure in reserve as working capital to cover normal monthly running costs.
2. To cover six months of circuit assessment and emergency or unexpected repairs to the Church and the houses.
3. To support the gifting of 10% of Church Income to worthy causes

The general fund is currently sufficient to fulfil these needs.

Other Funds held for specific purposes:

### **Sale of House (Westcombe Fund) CFB12815**

This fund holds the legacy from the Houses given to the Brent by Mrs Westcombe 'for the benefit, continuation, and furtherance of Methodism in the Newtown area of Dartford' in addition to the premium received from the leasehold extension request on the Colney Road flat. Church Council has agreed to fulfil the spirit in which the legacy was given and use this money for Outreach Projects. This is held by The Trustees for Methodist Church Purposes (TMCP) as a restricted fund. TMCP have confirmed this fund can be used for Property Schemes or 'for promotion of the work of God in the relevant organisation'.

### **The Hodson Trust CFB17346**

This is an Endowment Fund and therefore we can only use the interest, which is credited to the general fund.

## **Risks**

The risks facing the church are reviewed at each Property & Finance and Council Committee meetings and include:

***Loss or Damage to Buildings:*** This risk is addressed through insurance cover.

***Personal Liability of Managing Trustees (i.e. members of the Church Council):*** This risk has been addressed through Trustee Indemnity Insurance.

***Legal and Reputational Risks associated with working with children:*** The Methodist Church has a Connexional 'Safeguarding Policy to which Brent Methodist Church subscribes. There is a continuous programme to ensure that up to date checks are made via the Disclosure and Barring Service on anyone in regular contact with young people through Church activities.

***Health and Safety:*** The risk is addressed by members of the Property Committee carrying out regular health and safety checks. Additional precautions as a result of changes in Fire Regulations have been implemented.

Financial loss which is addressed through appropriate financial controls and procedures.

In summary, the trustees have assessed the major risks to which the Charity is exposed and are satisfied that systems are in place to mitigate the Charity's exposure to major risks.

### **Investment Policy**

A low risk policy is maintained. The Deposit Fund administered by the Central Finance Board of the Methodist Church is utilised to deposit any funds surplus to the Brent's immediate requirements.

### **Statement of Trustees Responsibility**

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the charities financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a fair and true view, the Trustees should follow best practice and:



Select suitable accounting policies and then apply them consistently.  
Make judgements and estimates that are reasonable and prudent.  
State whether applicable accounting standards and the Statement of Recommended Practice, Accounting by Charities have been followed.  
Prepare the financial statements on the going concern basis unless it is inappropriate to presume that activities will continue.

The trustees are responsible for keeping proper records which disclose with reasonable accuracy the financial position of Brent Methodist Church and which enable them to ensure that the financial statements comply with the Standing Orders of the Methodist Church and the Charities Act 2011. They are also responsible for taking reasonable steps to safeguard the assets of the Church and to prevent and detect fraud and other irregularities.

Signature(s)

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Full name(s)

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Position (e.g. Secretary, Chair,  
etc.)

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Date

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**THE METHODIST CHURCH**  
**STANDARD FORM OF ACCOUNTS**

**Brent Methodist Church - Dartford**

Church

FOR THE YEAR ENDED

31 August 2018

**NORTH KENT 1130746**

Circuit

Circuit no

**36/21**

**Registered Charity - Charity Registration number**

1130746

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Reverend Velma Campbell

Church Stewards:

Gillian Bratley - Senior Church Steward

Patrick Marie - Steward

Alfred Udeh - Steward

Lorna Wilson - Steward

Karen Dudley - Steward

Treasurer:

Tunde Dipita-Williams

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>				
a2	Offerings and Tax recovered	43,269		<b>43,269</b>	52,009
a3	Bank and CFB interest and Investment income	328	315	<b>643</b>	686
a4	Lettings	10,555		<b>10,555</b>	10,165
a5	Other receipts	32,156		<b>32,156</b>	30,143
a6	<b>TOTAL RECEIPTS</b>	<b>86,308</b>	<b>315</b>	<b>86,623 (a7)</b>	<b>93,003</b>

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	45,675		<b>45,675</b>	45,000
b3	Donations	6,000		<b>6,000</b>	6,034
b4	Repairs and Maintenance	13,061		<b>13,061</b>	22,801
b5	Utilities (Insurances, water charges, heating & lighting)	8,375		<b>8,375</b>	7,978
b6					
b7	Other payments	41,943		<b>41,943</b>	18,580
b8	<b>TOTAL PAYMENTS</b>	<b>115,054</b>		<b>115,054 (b9)</b>	<b>100,393</b>

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(28,746)</b>	<b>315</b>	<b>(28,431)</b>	<b>(7,390)</b>
c2	Total funds brought forward from last year	50,733	78,813	<b>129,546 (c6)</b>	136,936
c3	<b>Sub total</b>	<b>21,987</b>	<b>79,128</b>	<b>101,115</b>	<b>129,546</b>
c4	Transfers and adjustments				
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>21,987</b>	<b>79,128</b>	<b>101,115 (c8)</b>	<b>129,546 (c6)</b>

SECTION D		£	£
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>			
d	(these amounts are not to be included in total receipts/payments figures)		
d1	Balance brought forward from last year	270	255
d2	Offerings/Gifts - received for external organisations	1,097	1,052
d3	Offerings/Gifts - passed to external organisations	1,097	1,037
d4	<b>BALANCE STILL TO BE PAID</b>	<b>270</b>	<b>270</b>

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**

**SECTION E**

INTERNAL ORGANISATIONS		Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Ladies Leisure Hour	483	439	44		672	716
e2	Keep Fit	250	240	10		98	108
e3	Saturday Lunch Club	558	545	13		111	124
e4							
e5							
e6							
e7							
e8	Sub total of Internal Organisations funds	1,291	1,224	67		881 (e11)	948 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	86,623 (a7)	115,054 (b9)	(28,431)	(c7)	129,546 (c6)	101,115 (c8)
e10	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>87,914</b>	<b>116,278</b>	<b>(28,364)</b>		<b>130,427 (x)</b>	<b>102,063 (y)</b>
		<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F**

**STATEMENT OF ASSETS AND LIABILITIES**

**CHURCH - CASH FUNDS HELD at 31 August 2018**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	67	32
f2 Bank Current Account	5,458	9,908
f3 Bank Deposit Account		
f4 Central Finance Board	55,382	44,036
f5 Trustees for Methodist Church Purposes	68,639	47,139
f6 Other funds		
f7 <b>SUB TOTAL - Church accounts</b>	<b>129,546 (c6)</b>	<b>101,115 (c8)</b>
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	<b>881 (e11)</b>	<b>948 (e12)</b>
f9 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>130,427 (x)</b>	<b>102,063 (y)</b>

**SECTION G**

**OTHER ASSETS and LIABILITIES**

	At 1 September 2017	At 31 August 2018
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	855,000	855,000
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

## DECLARATIONS

### Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer  Date

Name

Address

### Presentation to the \*Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on   
and were approved.

Signature of the Chair of the meeting

Name of the Chair of the meeting

Date

### Independent Examiner's Report to the Trustees of the

Church

This Report is on the Church Accounts for the year ended 31<sup>st</sup> August

### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

## Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## Independent Examiner's Statement

In connection with my examination, no matter has come to my attention :

(1) which gives me reasonable cause to believe that in any material respect the requirements:

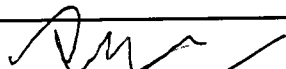
- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name

STEVEN NICHOLS

Signature



Relevant Professional qualification or body

FCA CTA

Address

UNIT 7 MULBERRY PLACE  
PINNELL ROAD, E-THAM  
LONDON SE9 6AL

Date

13/02/19